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Chairperson:

John Inglish Utah Transit Authority, United States

Members:

Ahmad Al-Akhras Department Of Transport, UAE

Margarida Almeida Companhia Carris de ferro de Lisboa, Portugal Manuel Barriga Transports Metropolitans de Barcelona, Spain

Caroline Edant (replacing Dominique Delis)

Veolia Transport, France

Glenn Frommer

MTR CORPORATION, China

Adam Goulcher Greater Manchester Passenger Transport Executive, UK

Gunnar Heipp Münchner Verkehrsgesellschaft, Germany

Stéphanie Lopes d'Azevedo Union des Transports Publics et Ferroviaires, France

Claire Masson Société des Transports Intercommunaux de Bruxelles, Belgium

Elena Montafia Azienda Trasporti Milanesi, Italy

Peter Müller-Marschhausen Leipziger Verkehrsbetriebe, Germany Magdalena Pogoda (replacing Walter Casazza) Verkehrsbetriebe Karlsruhe, Germany

Emanuele Proia ASSTRA, Italy

Michael Schemmer Bombardier, Germany

Elaine Seagriff Transport for London, United Kingdom

Eric Terrier Transdev, France

External expert:

Pierre-Henri Emangard Mestrans, France

UITP:

Heather Allen UITP, Belgium Stéphanie Priou UITP, Belgium

Local Host:

Pascal Leroy SEMITAN, France Sylvie Mazuet Transdev, France

Apologies for not attending the meeting:

Dominique Delis Veolia, France

Coen Volp Provincie Gelderland, The Netherlands

Marie-Xavière Wauquiez Keolis, France Emanuele Proia ASSTRA, Italy

Observer:

Abdulla Al Mehairbi DOT, United Arab Emirates

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MINUTES

These minutes summarise the main conclusions and decisions that emerged from the discussions during the meeting. To facilitate both reading and presentation, they do not necessarily follow the order in which the successive discussions took place. The meeting was held in English only. For further details, readers are invited to consult the annexes, and you can find the presentations in Mobi+ (username: SUSTAINABLE - password: SDCOM).

1) Welcome by Chairman & Introductions

The chairman opened the meeting and thanked Transdev/SEMITAN for hosting the meeting which is the first with J. INGLISH as Chairman.

New members to the Commission were welcomed:

- Mrs. Maria Margarida ALMEIDA will be replacing Mr. Jorge NABAIS from CARRIS.
- Adam GOULCHER, GMPTE, United Kingdom replacing Bill TYSON attended his first meeting.
- Mrs. Claire MASSON will be replacing Eveline Branders from STIB.
- Mrs. Magdalena POGODA will be replacing Mr. Walter CASAZZA from VERKEHRSBETRIEBE KARLSRUHE on occasions when Mr. Cazzza is not able to attend.
- Mr. Ahmed Al AKRAS attended his first meeting since the creation of the regional MENA seat.

All participants briefly updated the Commission on the activities of their respective companies.

<u>Salt Lake City UTA Transit:</u> operates Bus, LRT, van pools and commuter rail. Like most US agencies it is an authority and operator.

- In 2009 it has had to trim operating budget by 15% in past 12 months.
- They have been relatively cushioned from the downturn and ridership stable or increasing compared to other US cities which have seen significant drops in patronage.
- Ambitious plan for major extensions to the commuter and LRT network in next 3-5 years are still ongoing.

<u>Transport for London:</u> recent political changes in London but this did not affect the commitment of the city to PT (cycling, pedestrians and other initiatives are still followed).

- New transport strategy (available from Transport for London web site).
- New mayor still supporting some of the measures from the previous mayor e.g. the original congestion charging area but the western extension under review.
- Cross rail (major new rail link that will give 1.5m people access to jobs in inner London) will go ahead as well as other Olympics plans for transport.

<u>Leipziger Verkehrsbetriebe:</u> Have been working on the SD Commission's objectives and notably focused on the indicators.

- Working a lot still on communicating the idea of the LVB Sustainable 'House' and three pillars internally.
- They have decided to do an annual SD report rather than a biennial report (available in German and English).
- Despite stagnation of local population the modal split of PT is rising with walking and cycling and but car use is also rising so people are just making more trips overall.

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- Difficult economic situation in Germany, Leipzig is developing an expensive project of a <u>City Tunnel</u> that will open in 2011 and the cost have doubled so the money has to come from other PT projects.

<u>Société des Transports Intercommunaux de Bruxelles:</u> Transitional period after departure of Mrs. Evelyne BRANDERS.

- The Brussels region has some major funding gaps and so this has an influence on PT development.
- STIB is active in several EU projects linked to sustainability e.g. Ticket to Kyoto project and Tram21 (green tram depot).

<u>Münchner Verkehrsgesellschaft:</u> New contract with the city of Munich, which wants more public budget but less budget for PT. Extension of railway network and work on energy efficiency for PT.

World level debates have not yet really hit the local level. Munich is the fastest growing city in Germany – and in last ten years car use has been reduced by 20% in the CBD mostly due to PT and cycling (see annexe 1: example of Munich's promotion).

MVG recently attended a conference on electric cars and sees that money that is being put into developing this mode taking away possible funds for research to help the PT sector Also working on the SD indicators, which was integrated to their internal quality management.

- Fight about reliable data with the city as their figures show different results
- Quality monitoring relooking at what they previously defined at efficacy and punctuality (punctuality against schedule and now looking at if the delay is system wide rather than individual vehicle)

<u>Carris:</u> Currently working on integrating their environmental management system into a wider quality system. They are focusing on energy efficiency and carbon emissions (fleet renovation, average age reduced from 16 to 6 years). The problem in Lisbon is that operators work separately from each other, so no real overview for sustainability.

<u>Union des Transports Publics et Ferroviaires:</u> Its members are only operating companies (either urban passenger or freight).

- Present president is Veolia Transport.
- Active politically.
- Some key positions such as exemption of PT from the planned carbon tax (introduction Jan 2010).
- Working on their SD indicators.

<u>Transports Metropolitans de Barcelona:</u> The objective of TMB is to promote transports by solidarity actions. Working on the <u>ecoTRANS</u> project/foundation: Ecological technologies for city internal public transport. It unites companies and 21 universities and investigation institutions. The aims are to facilitate mobility in cities, use new technologies, attract more passengers and be more efficient (hybrid buses, noise reduction).

- Trialling hybrid buses and find that they use +/- about 15% reduction of fuel.

<u>Greater Manchester Passenger Transport Executive:</u> Difficulties to reach consensus as Manchester is governed by 10 authorities. Compared to London which has a unifying contract but cities outside London have a deregulated market which makes it difficult to achieve seamless travel options.

- Responded to the UK government Transport Innovation Fund To allow cities or regions to bid for funds and include road pricing and Manchester only city that bid (3 million £) Smart card; new trams but money was not approved. One of the main drawbacks is the institutional landscape. --- Manchester is governed by 10 authorities led to decision and referendum defeated the project by 80-20.
- Manchester has now asked for governmental funds for regional development of PT.

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<u>Veolia Transport:</u> Working on a new internal SD Charter, should be finished by 2011. Charter has 8 commitments with check lists and suggestions for actions facilities: eg commuters/ vehicles.

- It was produced after 1 year of consultation with NGOs and government and other stakeholders.
- 2008 Veolia joined California Climate Registry will have the verification process.
- New quality policy being introduced across all facilities.
- Likely merger with TRANSDEV to become world leading operator.

Also working on 3 major topics: work with Veolia United States and the Bridging the Gap initiative on climate change.

<u>Abu Dhabi Department Of Transport:</u> Still elaborating their ambitious master plan setting out the urban growth and transport planning for the next 20 years. 2 major initiatives: the metro system, and 340km of light rail and 45km of metro line to construct. Abu Dhabi is facing challenges to quickly develop huge projects: hopes to have the largest world bus fleet (2008: 300 introduced, 500 buses ordered. 2009 and then further 800 buses 2010 growing to 1.400), introduction of parking fees...

- All governmental agencies committed to sustainability.
- Objective is to have a mode share of 30% (35%) by 2030.
- Modal share has gone from 0 to 2%.
- Looking at starting an Emirates-wide SD group.
- 2011 opening a LRT and 2015 45km of metro line.

<u>Bombardier Transportation:</u> 2008 Sustainability Report released in June at UITP 58th World Congress using the guidelines of Global Reporting Initiative (GRI) version 3. Also work on ECO4 project, which enables rail operators to increase energy efficiency with existing products and technologies by as much as 50%. In September, they got an order from China to supply 80 trains using this ECO4 technology.

<u>Karlsruhe Verkehrsverbund:</u> Still working on project of solar panels on the roof producing 30% of necessary energy.

- Headway of tram/trains are now every 30 seconds so need a new tunnel (expensive...).
- 45% of all people use PT (buses serve the outer suburbs mainly rail in town and buses further out). Working also on the creation of a city tunnel for trains to go to the city centre.

<u>Mass Transit Railway Corporation Ltd</u>: Successful merger with Kowloon rail company changed MTR from 6.500 to 12.000 employees post merger – no one was fired... and will also need 7.400 people in the next 4 years.

- New operating contracts won in Stockholm and Melbourne.
- Beijing line 26 stations 56 km opened first day with 93% reliability 2 days before the 50 years celebrations. Carried 225.000 people 1st day and 500.000 2nd and was running 24 hours a day by the 3rd day.
- Hong Kong ridership overall down about 2% and on luxury (Disney) line down 11%.
- Despite this 43% of all trips (11mio trips daily) still made on PT.
- New bridge to Macao (a 40 km) bridge planned.
- Working on new guidance of Content and materiality.
- Working on HK guidelines for ISO 26.000 standard for CSR in Asia (97 pages long).
- Part of Climate change business forum Chinese blessing of large companies.

2) Approval of minutes from 8th Commission meeting

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3) Presentation of TRANSDEV/SEMITAN

Mr. Eric TERRIER, Responsible for Quality and Sustainable Development, introduced TRANSDEV, a company with a 2 billion Euro turnover and is present world wide. TRANSDEV operates in Nantes under SEMITAN, a mixed capital partnership (90% city of Nantes, 10% TRANSDEV), for which it provides expertise. TRANSDEV acquired Connexxion in 2008, setting some challenges for integrating the two companies and has now the project to merge with Veolia Transport. They are trialling hybrid buses, and the first fully hybrid one was put in operation in Paris last June.

Presentation (available) on SEMITAN and the Nantes network was made by Pascal Leroy. Presentation by Pierre-Henri Emangard on urban planning and sustainable development of travel patterns - papers available.

4) Update and discussion on the Indicators

UITP updated Commission members on their work on the indicators: and the creation of an internet tool with private access for each member to fill in the chosen indicators (minimum 3 for each of the 4 dimensions). After the demonstration on how to use the internet tool, members agreed that they (members of the commission) should try to report on as many indicators as possible rather than the minimum of three, which will help UITP to report on good practices, publish surveys and statistics, and allow them more weight and reactivity in the PT sector. Commission members should input their data in the internet tool for December 2009.

There are some constraints to develop the tool as we are having to use SAP application and have limited administrative access, however it is hoped that improvements can be made.

Timetable for launch in Dubai:

- Trial period will end early (Jan / Feb 2010) in order to allow time for adjustments and preparation of final product in Dubai (April 2010).

ACTION

- 1 SD commission members will comment on this first version by Nov 24th (Personal access codes are required if you do not have them, please contact Stéphanie Priou). Corresponding members are requested to make their comments on this tool as well.
- 2 Please check from the list of indicators that the explanations are correct.

Documents available in the annexe.

5) Update on SD trainings organized by UITP

Not many participants attended the recent trainings organized by UITP, so they would like to make them more attractive. Members said UITP's calendar of events was quite heavy and there were a lot of events. It may not be always clear to signatories the importance of attending the trainings. They also proposed to ask UITP Marketing for ideas, and instead of organizing conferences, organize regional trainings and keep "traditional" trainings once a year. Mr. Glenn FROMMER proposed to create a webinar (see example of APTA webinar) 4 to 6 times a year with definite dates. This would also help bring value to charter signatories in the regions.

SD commission members were asked to host a local training day or half day for people to familiarize themselves with the indicators.

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ACTION

- 1 UITP to organize a trial webinar between the some commission members to test the technology.
- 2 Contact the SD Commission to the Marketing Commission for ideas as to how best to promote them better.
- 3 Regional clusters of signatories will be prepared.

NOTE: Since this meeting we have approached the Marketing Commission, and they feel that this is a UITP corporate issue and do not feel it is their role to advise on this type of action.

6) Update on the SD Charter

UITP is currently checking the documents sent by members as part of their charter commitments or applications and noticed some are now quite old and have not been updated since the signatory application (in some cases several years).

The new system of the indicators framework should automatically update this information in a more regular fashion, help with a better system of evaluation for pledge signatories moving to full and also bring in examples of good practice.

Regional Chapters

Glenn FROMMER proposed to create a regional SD Charter groups to answer better to regional issues. He would head the first chapter in Asia. A strong focus initially should be on training and that this should be web based (webinars). A budget is in the process of being approved by MTR for him to go ahead.

UITP is taking part in the 2010 Shanghai World Exhibition and there would be some events around sustainability. It was agreed that we should create a special edition of the SD Charter in Chinese. This could be a good occasion to launch the regional chapter.

- **SD Charter fee**: A few signatories have still not paid their 2008 fee despite several reminders. 2 members asked to cancel this fee as they do not wish to pay it. The Commission proposed to request a letter from Hans Rat asking them if they would like to remain in the Charter, otherwise, they will be taken out. UITP also asked for support from members to phone in their native language the companies which did not pay the Charter.

It was also agreed that SD Commission members would pay the fees from 2010 onwards.

Some commission members would be sent some 'difficult' cases to contact in their own language to ensure that the charter commitment and value of being a signatory is still clear (as this can change sue to staff and management changes).

ACTION

1 **Update of information** - A complete overhaul and update of the information on signatories is being undertaken and will be reported on at the next meeting.

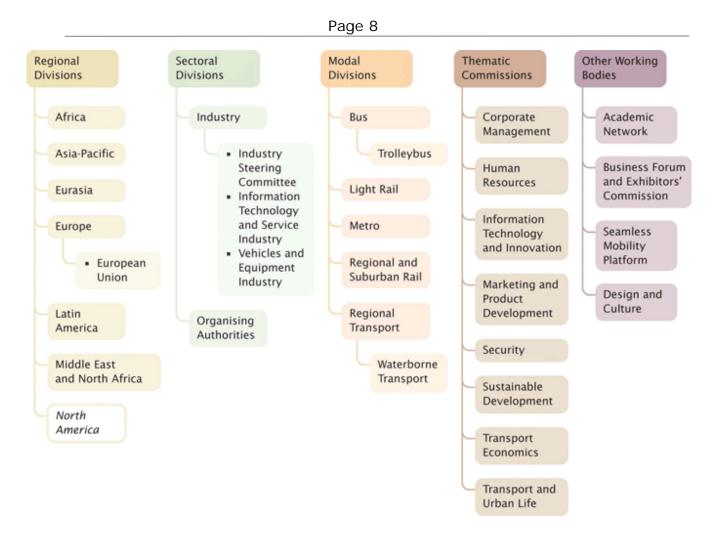
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- 2 **Charter fee** Letters to those organizations that will be asked to leave the charter for non payment of the fee namely Sao Paulo Metro, Brazil and Comunidad de Madrid, Spain.
- 3 The TOR of the charter will be adjusted to include the SD commission member organizations to pay annual charter fee. (Associations are the only category that do not pay the fee now).
- 4 Chinese version of charter translate and print new version.
- 5 Informing signatories of how to use the new indicator framework a list of organizations for personal contact will be sent to those that will help organize a regional meeting for signatories to try out the new tool.

7) New working programme 2009-2011 for the SD Commission

There was some considerable discussion on the new working programme. The following topics were decided to be the focus of the commission's work.

- 1 Continue work on reporting framework (indicators) and advocacy.
- 2 Support UITP PT strategy. As 2010 will be UITP 125th year, members could plan activities that highlight their PT contribution to the world. Mr. Ahmad AL-AKHRAS will be in charge of a working group which will propose possible activities in line with the celebrations of UITP's 125th anniversary (which will take place in Brussels in September 2010), support the PT strategy and give input into the next UITP world conference in Dubai in 2011). He will take contact with other members of the commission and circulate a list of ideas before December 2009 and any activities would need to be ready for August 2010.
- 3 Continue work on Climate Change, notably with the Climate Change inventory and supporting input for the Bridging the Gap initiative started by UITP, TRL, GTZ and Veolia and linking PT to the CC negotiations and objectives for the UNFCCC meeting in Copenhagen next December. The presentations made during the 1st UITP Climate Change Info Session held on 17/09/09 are available in Mobi+: click here (username: BXL2009 -- password: WKBXL09). It was suggested that a second CC info day in 2010 for members would be good.
- Meeting other UITP Commissions (and notably UITP EU Commission), in order to add value and SD expertise.



Other committees and commissions include:

- Transport and Economics the SD commission has a seat on the programme committee for the Finance Conference to be held in Hong Kong in November 2010. Commission members are encouraged to answer the call for papers as there are several categories on how to finance sustainability (end of call 15th December). For more information: http://www.uitp.org/events/2010/hongkong/en/.
- Transport and Urban Life Commission agreed at their last meeting to propose one or two social indicators that their member (in the main also signatory organizations to the charter) would report on. This is work that will feed into the new PT strategy.
- Human Resources Commission has also shown interest in sharing the work that they are doing on their Observatory with the SD commission.
- Organizing Authorities Commission expressed a wish to join up with us for an event to be further discussed.
- The Bus committee would also seem to be an obvious committee to join up with on energy issues and the lack of response from the Industry members to become charter signatories was again remarked on.

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Non UITP offers

- We have been in contact with APTA (American Public Transit Association) to join them at their annual SD workshop (Gunner Heipp and heather Allen attended the 2009 edition hosted by John Inglish in Salt Lake City); Dates will be communicated soon and it was requested that we ask MTA New York City Transit to host a one day SD commission meeting at the same time. (NB this has been accepted by MTA and SD commission member Ernest Tollerson).

8) Any other business

- The group COMET (a benchmarking club with Imperial College London of the largest metro systems world wide) is working on calculating ecological footprint and creating a methodology for CO2 emissions from metros. They are now interested in UITP's SD Commission work. There are some outstanding issues such including the carbon footprint of energy bought for operations and facilities or not in the calculation. Glenn FROMMER will meet the group at an upcoming meeting in Hong Kong early November and will report back.
- The VDV (German PT association) Congress will be held in June 2010 when they will publish a 'blue' book on sustainability. This will be in German and English and will have useful information and examples. VDV also has a SD Commission, and they are keen not to duplicate work and welcome working closely on topics between the two groups. Contacts will be Uta Maria PFEIFFER and Gunnar HEIPP.

- Next SD edition of Public Transport International (PTI)

NB the information of the next edition being in Spring 2011 (before Dubai) was erroneous. The next edition is planned for March 2010. Contributions and suggestions of articles from the Commission members are invited and it is suggested that we continue with the 'patchwork' idea as in the last two editions of short examples from many signatories, especially covering the new ones that have not been included before. Please send a short outline as soon as possible so we can make the editorial planning. We intend to make a draft editorial planning by the end of November (see Annexe 5 for draft information about length of articles and deadlines).

ACTION

1 Please send as soon as you can suggestions for topics to be covered and an outline of an article if you wish to be contribute.

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- UITP Training

Request for one or two trainers on sustainable development for the UITP training programme. Eveline Branders was the previous SD commission trainer. The person would need to speak good English and be a dynamic presenter and be available to do this once a year.

The presentation would be prepared jointly by the trainer and the secretariat and travel and accommodation is also covered.

ACTION

- 1 Update on the progress with APTA and as soon as dates are known these should be communicated (NB: Since the meeting the dates for the workshop have been decided this had to be agreed according to the APTA conference calendar. The joint workshop will take place 27-29th July (sorry for your summer holidays...). Please indicate if you wish to be a speaker at this event.
- 2 The chair and secretariat would further contacts with the other UITP commissions.
- 3 Outline of how to deal with our input for the PT Strategy and the 125 years celebrations would be prepared and communicated by beginning of December.
- 4 A second Climate Change Information Day for members might be planned in the spring.

- Human Resources and Corporate Management Commission

Human Resources and Corporate Management Commission have merged and the HR commission is working on an observatory of employment (to get a better idea of how many jobs the PT offers both directly and indirectly). They would like to have a discussion end of this year or very early next to see how this can also be integrated into the SD reporting framework.

- Update on EU affairs

The presentation can be found in Mobi+ (username: SUSTAINABLE - password: SDCOM).

9) Next commission meeting and close

Porto was chosen to host the next SD commission meeting in conjunction with the UITP training that will take place (either just before or just after...). Eric terrier will find out if this is possible and it was suggested that maybe some members might travel via Lisbon and a SD seminar for charter signatories and other might be envisaged (Carris to take the lead on this and contact other signatories in Portugal and explore any interest).

Mr. John INGLISH closed the meeting by thanking everyone for their presence, and said he hopes to see the Commission members at next Commission meeting in Porto in March 2010.

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Nota bene: Please also advise us if you would prefer the meeting date in New York to be on the 26th July or the 30th July (Heather Allen would recommend the former).

10) ANNEXES

- Annexe 1: Münchner Verkehrsgesellschaft: example of Munich's promotion of PT.
- Annexe 2: Swedish presidency briefing paper
- Annexe 3: Documents from the binder
- Annexe 4: List of Charter signatories November 2009
- Annexe 5: SD PTI March 2010 information